

SPACEMAKER

McClellan Air Force Base, Calif.

Aug. 5, 1999 Vol. 40, No. 30

AT A GLANCE

NCOA Meeting at Flashbacks

The Central Valley Chapter and Spirit of Sacramento Auxiliary Chapter of the Noncommissioned Officers Association will conduct their combined monthly general membership meeting Aug. 12, at 3:30 p.m. at Flashbacks. All members are encouraged to attend and bring a guest. We will be finalizing plans for the upcoming Labor Day Telethon.

For additional information contact Chief Master Sgt. Jim Sullivan at 643-3286.

Honor Guard Deactivation

Because of Base Realignment and Closure efforts, the McClellan Air Force Base Honor Guard will deactivate Oct. 1. For events after this date, McClellan's area of responsibility will be managed by either Travis Air Force Base or Beale Air Force Base Honor Guard units.

TAP seminar available

The Community Support Center in conjunction with the Department of Labor sponsors a monthly four-day transition class. This workshop is designed to help military personnel make a smooth transition from military to civilian life. The focus is on preparing participants for the job market, preparing resumes, interviewing skills, job-search techniques and a very important review of your medical records.

Two classes are scheduled for Aug. 9-12 and Aug. 30-Sept. 2. You are encouraged to bring your medical records. Spouses are invited. It is recommended that all participants wear civilian attire.

If you are within six months of separation or retirement, this class is for you. If you cannot attend the workshop, you are required to schedule a mandatory one-on-one pre-separation briefing. For more information and to reserve your seat at the workshop or to schedule your briefing call 643-1106.

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U.S. Air Force photo by Mike Dial

77th Dental Squadron deactives

After relinquishing his command Friday, Col. Ronald K. Scoville, former commander of the 77th Dental Squadron, retires the unit flag as Col. Edward F. Torres, commander, 77th Medical Group steadies the guidon during a brief deactivation ceremony. After deactivation, dental services will realign into the 77th Medical Operations Squadron, commanded by Lt. Col. Anthony J. VanGoor, where the 77th Medical Operations Squadron, Dental Flight will be led by

Lt. Col. Mark Duckett and continue dental health services as scheduled. In attendance were: Center Commander, Brig. Gen. Mike P. Wiedemer; Center Vice Commander, Brig. Gen. Robert P. Summers; 77th Air Base Wing Commander, Col. Charles A. Cotter; 77th Air Base Wing Vice Commander, Col. Robert J. Martinelli; and Center Command Chief Master Sergeant, Chief Master Sgt. Leonard L. Czepiel.

Vice commander receives Legion of Merit

By Robin Jackson
Editor

One of our own received the highest non-combat award given, The Legion of Merit, recently.

Col. Robert J. Martinelli, 77th Air Base Wing Vice Commander, distinguished himself at his last duty station by exceptionally meritorious conduct in the performance of outstanding services to the United States as Deputy Director of Operations for Headquarters Air Education and Training Command and was recognized by award of the LOM with one Oak Leaf Cluster.

The award is given to those who have handled an extremely difficult duty that is performed in a clearly exceptional manner if such service is of marked national and international significance to the Air Force or the Department of Defense.

"The key ingredient for me receiving this award is the way we work as teams in the Air Force and the great leadership I was working for at AETC," said Col. Robert J. Martinelli, 77th Air Base Wing Vice Commander. "We had an Air Force team of action officers working hard to make some significant changes to the system. I was very proud to be a part of that team."

Brig. Gen. Robert P. Summers, Vice Commander Sacramento Air Logistic Center, presented the award.

Martinelli played a key role in orchestrating a major revision to Navigator and Electronic Warfare Officers training production which moved major portions of the training from Naval Air Station Pensacola, Fl. back to Randolph Air Force Base, Texas.

This resulted in the capability to train 100 additional graduates each year and a cost reduction of more than



Col. Robert J. Martinelli

five million dollars per year.

"It was a time of significant change in the Air Force and the demands on training were high. We had to work major shifts in how we did business," said Martinelli.

He was also instrumental in developing the Training Continuum concept, which was adopted at

four-star level as the benchmark to assess Air Force training proposals.

"Trying to stop training in motion and say 'wait, go this way' isn't easy; it takes a lot of hard work and long hours to change paradigms," said Martinelli. "The officers I worked with were not afraid to get dirty. Working with these majors and lieutenant colonels made working fun, exhausting ... but fun."

Martinelli also proposed a visionary plan to stabilize future pilot production training requirements which was applauded and supported by both the Chief of Staff and the Secretary of the Air Force.

Martinelli's outstanding leadership and ceaseless efforts were cited as invaluable in keeping the operations directorate and the major air command on track in all aspects of training.

According to Martinelli, it was an exciting time to be in the training command. "I've always liked a challenge and working in training operations was a great experience," Martinelli said.

Action Line

643-3344, 77abw.actionli@mcclellan.af.mil

PROOF OF INSURANCE

Q I arrived for work 15 minutes early, thinking I'd just purchased a vehicle the evening before and realizing that a base pass/decals was required for entry onto McClellan. I entered the pass and registration area and presented the individual working the counter with my temporary registration, my base identification and my California drivers license.

The security police person informed me that I needed proof of insurance or he could not let me drive on the base.

I informed him that I had just purchased the vehicle and it would take my insurance carrier approximately one week to send me proof of insurance. He then "matter of factly" informed me that I needed proof of insurance and that he would take a copy of my proof from one of my other vehicles or even an expired proof of insurance. I found this to be somewhat redundant. Either they need proof or not. An expired certificate of insurance does not prove any such current insurance. He also informed me that it was state law that I have proof of insurance. I informed him that the Highway Patrol does and would understand that this was a new purchase and proof of insurance would be difficult.

After returning to my home and coming back to the pass and registration section, I provided a copy of my current certificate for another vehicle and they issued my base decal.

During my morning break, I contacted the California Highway Patrol, South Sacramento office, and spoke to an officer. He informed me all that is required by California law was that I have the policy number and insurance company name. He stated if he was to cover an accident, that under the law, if a person showed him their policy number and company name on the back of a match book he would have to accept that as "proof of insurance."

I did have my insurance company name, policy number and even their telephone number with me.

I lost close to an hour of work today just to provide proof of insurance that is "required by law." I have no problem with providing proof to pass and identification, but I believe that some consideration or maybe just a certification form

that states, "I have insurance in compliance with State law, policy number and company name" could serve as temporary proof and issue a temporary vehicle pass.

A person should not have to dance through hoops when trying to comply with policies and regulations just to go to work.

A Thank you for taking the time to bring this matter to our attention. We regret any inconvenience you may have experienced. You are correct, a policy number and company name, even handwritten, is all that is requested. We will emphasize this to all personnel working in Pass and Registration.

PAT ON THE BACK

Q I would like to thank the military personnel at the Peacekeeper gate. They have been kind, polite, and helpful people. I wish to thank them all.

A Thank you for taking the time out of your day to pay a compliment to some of our hardest working people here on McClellan. These sentries do their best to control entry during extremes in temperature while dealing with motorists who may not always be sympathetic to what they are doing. We appreciate your positive feedback.



Col. Charlie Cotter
77th Air Base Wing commander

Hi. I'm Col. Charlie Cotter and I am thrilled to have the honor of commanding the 77th ABW. I value the opportunity to serve you, members of the McClellan community. The Action Line is your direct link to focus my attention on something you feel I should know. It may be used to highlight an area where you have received exceptional service. The Action Line is also your means to tell me about a challenge or issue that you have not been able to resolve. Certainly, it is

best to first try to resolve the issue with the responsible agency, since ultimately that is where the issue will get fixed. Another means to address a problem is through your chain of command. But, if neither of these approaches resolves the issue to your satisfaction, let me know in your Action Line call what the challenge is and how you think it could be resolved to your satisfaction. I look forward to serving all members of the McClellan community.

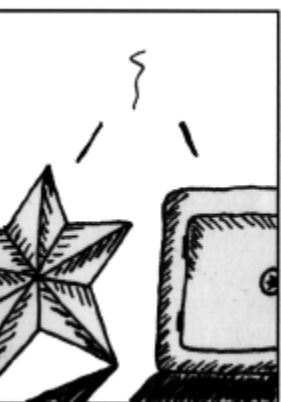
Action Line

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Base Phone Numbers

AAFES.....	920-0537
Civilian Pay.....	643-6727
Civil Engineering.....	643-5624
Civilian Personnel.....	643-5838
Commissary.....	643-4954
Base Police.....	643-6161
Dining Hall.....	643-5092
Family Support.....	643-1106
Focus Center #1.....	643-5661
Fraud, Waste & Abuse.....	643-6000
Housing.....	643-6221
Legal.....	643-3150
Lodging.....	643-6223
Medical Appointments.....	643-8400
After Hours.....	643-7212
TRICARE Service Center.....	(800) 242-6788
Military Pay.....	643-6965
Military Personnel.....	643-1094
Public Affairs.....	643-6127
Retiree Activities.....	643-2207
Security Forces.....	643-6160
Services.....	643-6660
Military Equal Opportunity.....	643-3322
Base Fuel.....	643-5213
Uniform Questions.....	643-4051



Air Force Vision

"Air Force people building the world's most respected air and space force ... global power and reach for America"

Air Force Materiel Command Vision

"Quality Systems for America's Air Force"

Sacramento Air Logistics Center Vision

"Completing the mission of McClellan AFB with professionalism and honor"

SPACEMAKER

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IG comes down on government vehicle misuse



FYIG

From Your Inspector General
Col. Michael F. Turner
Inspector General

Most people who drive government-owned vehicles are responsible about using the vehicles for their intended purposes. However, there are cases where individuals misused the vehicles. Two years ago, Reserve crew members of a C-141 flight were punished for scheduling flights around two basketball games, which they attended in a government vehicle while TDY. Closer to home, individuals stationed at McClellan Air Force Base were cited for improperly driving GOVs to the commissary, dry cleaners, BX or to eating establishments. On the other hand, employees or military members who are TDY can use an authorized rental car or GOV to take care of these errands or go to meals. And in some cases, the installation commander has authorized emergency services personnel, such as fire fighters and security

forces, transportation to on-base dining facilities. The number of vehicles owned by the Air Force on this base has already been diminishing. Those that have vehicles that are not really needed anymore should turn them in. Perhaps some offices in close proximity could share vehicles, allowing the turn-in of more vehicles and more efficient use of the fleet. If you still have a government vehicle, continue to use it for official business and not for your own comfort or convenience. Don't let your spouse or kids drive a government vehicle either; only military, civilian employees or approved contractors may operate GOVs. If your driver's license is revoked or suspended, you must report it to your supervisor. You lose your right to drive a government vehicle at the same time you lose your driving privileges for private vehicles. Occasionally, supervisors may authorize active duty members to use a GOV for a scheduled Air Force appointment, such as dental, medical, records check or training class. When planning the use of GOVs, remember the Air Force does not provide transportation support that competes with available and reasonable commercial transportation. Refer to

AFI 24-301 *Vehicle Operations* for guidance on the use of vehicles. The base Transportation Office located in Logistics, LG, oversees the vehicle fleet for McClellan. Also, your unit probably has a Vehicle Control Officer that can assist you with the turn-in or use of vehicles. For more information call Mr. George Isdell at base transportation at 643-6787. Suspected misuse or abuse of GOVs should be reported to the Transportation Office at 643-6715 or the Inspector General Fraud Waste and Abuse Hotline at 643-6000. When abuse or misuse of vehicles occurs, disciplinary actions apply to both military members and civilians. I have observed, however, that the professionals on McClellan AFB are committed to following the best safety, maintenance and official use practices possible in the use of our GOVs.

“When abuse or misuse of vehicles occurs, disciplinary actions apply to both military members and civilians.”
-- Col. Michael F. Turner
Inspector General

McClellan offers special managers training soon

Brig. Gen. Robert P. Summers
Vice Commander

The transition to closure is something only a few of us have experienced firsthand. Many questions and issues unique to our situation arise and often require creative answers and dedicated problem solving. To help supervisors and managers meet these challenges effectively, we have created a training seminar to share ideas and tools useful in the months to come. The seminar is a video-assisted course featuring a presentation by Dr. Ben Bissell. The video covers issues including the dynamics of change, steps to deal with change, the importance of support systems and coping with the stress of change. An instructor from our education and training office will host the session and lead a group discussion during and after the video presentation. As closure approaches, meeting the needs and concerns of McClellan's employees has been one of our highest priorities. However, we can't do it all. Managers, military and civilian, at every level must work together to make sure McClellan's most valuable resource – our people – is taken care of. That's why we're encouraging all of McClellan's supervisors to attend this seminar. An important aspect of the seminar is the group discussion involving both military and civilian participants. This will provide the opportunity to share ideas and discuss the challenges of leading people on a closing installation. Held in conjunction with the video, the discussion will provide the opportunity for everyone to share their personal insights into these challenges. I am convinced these sessions will provide every supervisor on base the opportunity to explore ways to better meet the needs of our employees. But, more importantly, the sessions will provide practical ideas for making a positive difference in your workplace. The first class begins Aug. 12 at 7:30 a.m. and again at 12 noon in Building 237, the LI Directorate theater. Future sessions will be Aug. 30, Sep. 1 and Sep. 8. I encourage everyone responsible for overseeing the work of any part of Team McClellan to attend one of these sessions. If you have questions about this program, contact your unit's training

monitor or call Gloria Reinhard at the base education and training office at 643-0773. Let's keep working to find new ways to take care of our people as we close McClellan Air Force Base with professionalism and honor.

Training set for Aug. 12

By Robin Jackson
Editor

A workshop titled “Managing Change and Transition,” will be presented to all supervisors, civilian and military, by the 77th Mission Support Squadron Training and Development Flight, begins Aug. 12. The workshop will cover the dynamics of change, steps to dealing with change and skills for coping with change. “There are many changes going on at Sacramento Air Logistic Center,” said Gloria Reinhard, transition coordinator. “Lately it seems the only constant in our lives is change. Supervisors must possess the necessary skills to help guide his or her employees through the dynamic stages of change.” The first workshop will be presented Aug. 12 in the Theater of Bldg. 237. There will be two sessions, 7:30-10:30 a.m. and 12:30-3:30 p.m. To reserve a seat at the workshop contact

your organization's training monitor by noon on Aug. 9. Additional workshops are scheduled for Aug. 30, Sept. 1 and 8 at the same time and location. According to Reinhard, it's important that supervisors develop methods which allow them to cope with the stresses that managing in a changing environment can produce. For more information, call Gloria Reinhard at 643-0773 or your base training monitors.

BC	Harry Goswick	643-2819
CC	Chuck Burkhalter	643-2277
CE	Gayle Sebastian	643-3339
CL	Debra Schwartz	643-1140
DPC	Bernie Castillo	643-3182
EM	Michael Roberts	643-1742
	John Williams	643-1762
FM	Billie Rhone	643-2713
LA	Dena Berg	643-2241
LH	Farin Milan	643-4956
LI	Martha Davis	643-6123
	Mel Howard	643-0439
PK	Cynthia Slife	643-5916
SC	Dawn Martin	643-3560

Smooth move seminar provides invaluable information

I am writing this note with a sense of urgency since my departure from McClellan is imminent. My wife and I are scheduled to move to Hill Air Force Base in August. Yesterday we attended the Smooth Move seminar presented by Hill AFB representatives and we would just like to strongly encourage other McClellan employees departing for Hill to attend this seminar, preferably several months before you are scheduled to PCS. The information provided by the Hill representatives was comprehensive, up-to-date and invaluable, and addressed every aspect of a PCS move. We were made to feel a part of the Hill AFB community from the first moment and felt genuine concern for our well being in our interaction with each and every Hill representative. Our recommendation is that employees take their spouse or significant other to this seminar in order to share the information and burdens associated with their pending PCS moves. We can assure you that the information provided in this seminar will provide you with the tools and information to minimize the disruption to you and your family, and make your transition that much more enjoyable. Thank You, Jim and Marnell Hoover.

McClellan members honored at awards luncheon

Emily C. Firman
Staff Writer

Amid a racket of bells, gongs, sirens and cheers, the Quarterly Awards luncheon took place at 11 a.m. Friday in the McClellan Community Center.

The luncheon honors both enlisted and officers nominated for their involvement and achievements during the previous quarter, April 1 through June 30.

Command Chief Master Sergeant Leonard L. Czepiel was co-emcee for the event. He stressed the fact that "Everyone is a winner at quarterly awards. Everyone helps build Team McClellan and you could see it in the ceremony. We have to pick one winner from a list of winners in every category."

Airman of the Quarter was awarded to Senior Airman Barbara L. McCoy, 77th Mission Support Squadron. The Noncommissioned Officer of the Quarter is Staff Sgt. Leland W. Carlton, 652nd Combat Logistics Support Squadron. Senior Non-commissioned Officer of the Quarter went to Senior Master Sgt. Christopher S. Shumway, 938th Engineering Installation Squadron. The Company



U.S. Air Force photo by Emily C. Firman

(Left to right) Second Lt. Todd R. Ewy, Company Grade Officer of the Quarter, Technical Operations Division, receives a handshake of congratulations after the

Grade Officer of the Quarter is Second Lt. Todd R. Ewy, Technical Operations Division.

Senior Airman Barbara L. McCoy, Airman of the Quarter, enjoyed the luncheon. "I thought it was great. Everybody seemed to have a great time," McCoy said.

luncheon from Master Sgt. Teresa Kim, Executive to the Commander with the 652nd Combat and Logistics Support Squadron.

A lot of coordination goes into making the luncheons memorable. "A big special thanks to supervisors, commanders for nominating their people, their superstars, and a big thanks to our community partners and professional organizations for their gifts and awards," Czepiel added.

Stellar Housekeeping Supervisor wins Services individual award

By Staff Sgt. Alan Williams
SM-ALC Public Affairs

McClellan Inn Housekeeping Supervisor, Delores Johnson was awarded the 1998 U.S. Air Force Services Individual Award recently for the personal initiatives she has taken to improve the services provided at the inn.

Johnson who has been the housekeeping supervisor since her arrival nine years ago leads a crew of 23 people and is responsible for all 138 units at the inn.

According to the McClellan Inn Manager, Adrain P. Edwards, Johnson is "always seeking ways to improve our operation."

During the past year she has been consistently recognized for her professionalism, enthusiasm and hard work through nine letters and certificates of appreciation. With the right level of time management she answers all customer comment cards within 24 hours.

She is known for going to any length necessary to ensure guest's issues are resolved as quickly and effectively possible. She continuously monitors and corrects problems affecting customer service by spot-checking rooms three times during the day.

Edwards, who has worked with Johnson for one and one-half years noticed, "She takes personal concern and rises to the call of her duty, as well as and looking at better ways to improve processes," he added.

The leadership style and emphasis she uses on training reduced the average room cleaning time by 20 percent and the guest turnover time to 15 minutes. Her efforts resulted in a profit of more than \$26,000 in October 1998, raising the lodging adequacy standards by 25 percent during the 4th quarter 1998. She manages to keep personnel cost far below the 65 percent maximum labor standard, averaging 34 percent between visiting officer's and airmen's quarters as well as the Temporary Lodging Facility for families.

People who work with Johnson fully support her efforts and are prepared because she implemented training plans to ensure everyone views the housekeeping objective with the same focus.

"She's a good supervisor. She deserves [this award]. When Mr. Edwards isn't here she tends to take on more responsibilities," said Shirley Jenkins, supply technician.

With more than 30 years of experience and vast knowledge of

her duties combined she has built a good rapport with other employees. She keeps all the housekeeping personnel involved with the process by holding group discussions about the unit's goals and objectives, in-turn giving employees the opportunity to contribute to lodging issues and programs. Also, she uses handouts in conjunction with quarterly training meetings for new employees, which effectively reduce errors by 10 percent.

"She doesn't hesitate to help her workers when they need it," added Edwards.

Outside of her regular duties she is also the chairperson for lodging socials and directly contributes to the morale of personnel there and as a member of the Panamanian Association of Sacramento she spearheaded and awarded scholarships to entry-level college students totaling \$2,500.

LEAD Phase I nominations just around the corner

Leaders Encourage Airmen Development Phase I is a program designed to promote qualified airmen into the officer training program. The Education Services staff anticipates a call for nominations of highly qualified airmen to attend the Air Force Academy Preparatory School with potential for an Academy appointment to follow.

This call normally arrives on base in early December. Now is the time to consider the advantages of applying for this outstanding program.

Eligibility criteria include:

- Be at least 17 but not older than 22 on July 1, 2000.
- Be an unmarried citizen of the United States, and have no dependents.
- Be of good moral character.
- Have a well-rounded background.

Interested airmen should call the Education Services Office at 643-4776, between 9:30 a.m. and 4:30 p.m., Monday through Friday, to schedule an appointment with a guidance counselor.

EM employees win national awards

Tech. Sgt. R. Steve Milligan
SM-ALC Public Affairs

When you think Air Force, you think corp values, “fly, fight, win” or “Global Engagement.” Flying and fighting is part of our mission but included in that mission is the Air Force’s commitment to environmental excellence. The Environmental Management (EM) Directorate of the Sacramento Air Logistics Center at McClellan Air Force Base carries out that commitment on a local level.

As a result of the outstanding contributions of the EM team, the base has received numerous environmental awards over the years. Recently, two individuals within the directorate received national recognition for their efforts.

The 1998 Thomas D. White Pollution Prevention Award for Individual Excellence was awarded to Mr. Donald Gronstal, Pollution Prevention (P2) Program Manager. Mr. Gronstal was credited as being in-

strumental to the success of the McClellan AFB P2 Program. His efforts resulted in significant hazardous material and waste reductions, improved material management, and saved the Air Force hundreds of thousands of dollars. McClellan also received the White House Closing the Circle Award for P2 Program Achievements.

Mr. Phillip Mook, Jr. Restoration Division chief also received the White House Closing the Circle Award, Environmental Preferability Individual Nomination, for his work in the Alternative Fueled Vehicle program. Among his many accomplishments in the program was the establishment of the “Center of Excellence” for Electric Vehicles for the Air Force. He initiated and was responsible for oversight of the largest electric vehicle demonstration fleet in the Department of Defense.

In addition to electric vehicles, he established the McClellan AFB Compressed Natural Gas vehicle program



Courtesy Photo

Environmental Management’s Don Gronstal (center) accepts the White House Closing The Circle Award from Sherry Goodman, Deputy Under Secretary of Defense for Environmental Security and other Pentagon officials.

converting over 60 vehicles to natural gas. His tireless efforts have resulted in significant savings to the Air Force. Mook was also named the Air

Force Material Command Environmental Engineer of the Year and his nomination package has been forwarded for national consideration.

Y2K goes beyond computers to AF readiness

by Brig. Gen. Gary A. Ambrose
Air Force Year 2000 Office director

WASHINGTON (AFPN) — The Year 2000 bug, the potential that some computers and software might be unable to process one or more dates in 2000, is not just a computer problem — it’s an operational readiness issue for the Air Force.

We must be able to perform our missions Jan. 1 and beyond, even if computers and embedded chips fail.

The Air Force is aggressively tackling the Y2K problem, using a comprehensive, multifaceted approach. We have surveyed, fixed and certified our systems and installations. We’re presently engaged in extensive assessments of our ability to accomplish our missions in a “Y2K environment” via Air Force and joint exercises. We’re also building our consequence management plan — how we’ll handle actual Y2K events when the clocks roll.

The real key to Y2K success lies at the unit level, where missions are accomplished. That’s why we emphasize commander and supervisor involvement and take every opportunity to underscore the importance of well-conceived, resourced and tested contingency and continuity of operations plans.

To help the folks “where the rubber meets the road” handle the task, we have devised and updated the following “Top 10 Tips for Handling Y2K” for commanders and supervisors at all levels. I’m confident most of you are already doing these things, but take a minute to review the list. Perhaps there’s something you haven’t done lately — and this isn’t the time to become complacent.

10. Take a look at your Y2K team: Ensure your wing’s plans and programs people are involved in Y2K planning. Continuity is important. Are the people who have been working Y2K still going to be in place when Jan. 1 rolls around? Do you have regular meetings with your Y2K steering group? Remember: commanders and supervisors at every level are their unit’s Y2K project officer.

9. Review and exercise your continuity-of-operations plans: A Y2K test at Keesler Air Force Base, Miss., showed we couldn’t simply rely on assurances

that systems are Y2K compliant. During that May 11 and 12 test, compliant systems — including commercial, off-the-shelf software, encountered Y2K anomalies. Ensure your COOPs cover your mission-critical processes - the ones you can’t afford to shut down.

Use operational risk management to assess which of your critical processes are most likely to be affected and how they would be affected. Review your COOPs to ensure you can get the job done even if computers fail. Ensure your COOPs are resourced, particularly if you’re depending on goods or services you don’t control.

Finally, ensure you’ve tested your workarounds. Think of Y2K as ability to survive and operate.

8. Continue to scrutinize the Y2K condition of tools, systems, equipment, supplies and facilities needed to perform your missions. Have you identified all your mission critical devices with embedded microchips? They are everywhere, from your thermostats to your radar. Do you know the Y2K status of those embedded systems? Your major command functionals or the Air Force Y2K homepage, at <http://year2000.af.mil/>, can help. Don’t overlook government-furnished equipment you provide to a contractor or equipment you lease. Ensure you have a clear agreement regarding who is responsible (you or the contractor or lessor) for the Y2K status of that equipment. Assume we won’t find and fix all the “bugs”.

7. Don’t delay fixes while you await outside funding. The supplemental funding approved in March won’t cover all expenses. The amount allocated to infrastructure will only address category I (mission critical) requirements. Replacement isn’t always the best Y2K fix. Look for free fixes, such as software patches available on the Web from some software manufacturers, but be sure to have them scanned for viruses by your base network folks. Also, consider reallocating compliant equipment from lower priority functions to mission critical functions. In any case, use ORM to prioritize your efforts and allocate resources.

6. Determine what you don’t control that could shut you down, such as off-base utilities. Have you contacted your suppliers? Are they Y2K compli-

ant? Have you explored delivery alternatives for those who may be unable to deliver essential goods and services? Tell your suppliers you expect them to deliver, Y2K or not. Ensure your COOPs cover the potential interruption of essential goods and services.

5. Partner with your local municipalities. Have you brought them into your planning efforts? Are they working Y2K as hard as you are? Include them in your Y2K exercises. Review the provisions for immediate response outlined in Department of Defense Directives 3025.1, 3025.15 and 5100.46 and supplemented by the Deputy Secretary of Defense’s Feb. 22 memorandum on the subject. Ensure your off-base partners understand the limitations on support your base can provide, should Y2K-induced disruptions occur. You have a vested interest in community preparedness.

4. Bring your associate units into the loop. Associate units should be members of your Y2K team. Ensure you have considered their requirements in your preparations.

3. Aggressively tell the Air Force Y2K story. You should execute a robust public affairs plan for Y2K. Tell the Air Force story — that we’re prepared, we’ll remain ready to fly and fight and take care of our people, no matter what the computers do. Your efforts will build confidence among your military and civilian work force, their families and your local communities. Our goals are to inform to prevent crisis mentality and to reassure our deployed folks that their families will be OK.

2. Take a comprehensive look at your unit to ensure you can accomplish your essential missions when the clocks roll. By now you have done your “end-of-runway check” and have reported to your MAJCOM. Continue to actively review, test and revise, if necessary, your contingency plans and COOPs. You must assume important systems will fail, and have resourced, tested contingency and COOPs in place.

1. When asked “Who is your unit’s Y2K project officer?,” the only correct answer is, “I am!” With everyone’s continued diligence, Y2K will only be a blip on our scopes. Continue your Y2K preparations — Jan. 1, 2000 is one suspense we cannot let slip.

Job kit implemented for civilian applicants

RANDOLPH AIR FORCE BASE, Texas (AFPN) — The Air Force Personnel Center Civilian Personnel Operations recently implemented a process that will serve its customers more efficiently than before, say officials.

The directorate implemented an AFPC Job Kit for External Applicants, which enhances the current Resumix referral system.

“Resumix is a highly automated program which allows individuals to apply for civilian positions by submitting only one resume,” says Lee McGehee, chief of the Delegated Examining Unit Recruitment Center. “In the past, if you were interested in applying for more than one civilian vacancy announcement, you had to submit a separate and cumbersome SF 171 application for each announcement, along with supporting documentation.

“Now, when an applicant submits a resume, it’s scanned into the Resumix database. Skills, education and work history data are extracted from the resume and coded. The system is then able to match applicant data and track it through the screening process. When resume skills and the position skills match, the resume of a prospec-

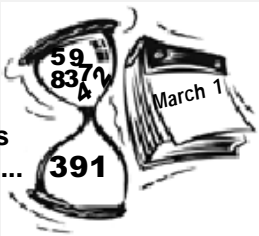
tive employee is referred for possible placement,” said McGehee. “Not only does the program make job shopping for applicants easier, it enables AFPC to work at a faster pace while filling positions in a new and more efficient way.”

When submitting a resume, officials say it is important to use the correct format found on the AFPC home page at <http://www.afpc.randolph.af.mil/palacecompass>. Once a resume is completed and mailed to AFPC, applicants will receive a post card within two weeks informing them their resumes have been activated. Resumes remain on file for six months, with the opportunity to extend for an additional 180 days. At any time, an applicant may use the Interactive Voice Response System to update their resume.

In addition, the caller will also be given options to receive information on employment eligibility, bases serviced and special recruiting efforts. Individuals without access to the Internet outside area code 210 can call toll free at 1-800-699-4473, or call 210-527-2377 or TDD (210) 565-2928 for assistance. *(Courtesy of AFPC News Service)*

Closure Corner

Total Workdays left until ...



Facilities vacate process information:

Walk through expectations brief
First Tuesday of each month, 2:30 p.m.
Bldg. 200, Room 129, FM Conference Room
Project officer
Jan Miller, CLC, 643-3286, Ext. 234
General information
Walk Through POCs meet at Bldg. 35 at 9:30 a.m.
Facilities vacate checklist - CL Web Page
Facilities scheduled to vacate:
Saturday
Bldg. 475 E - Paint Shop
Sept. 23
Bldg. 263 B - Logistics Facility Dept.
Bldg. 263 C - Software
Bldg. 263 E - Software

FOCUS Center Jobs

This section contains some of the job announcements available at the McClellan FOCUS Centers. For additional information, contact one of the FOCUS Centers: #1, 643-5661 or #3, 643-6808. FOCUS #1 is open until 7 p.m Thursdays.

Position: Office Assistant, GS-303-05
Annc#: FWS1-99-165
Close: Aug. 18
Location: Sacramento, CA
Agency: Fish & Wildlife Service
POC: Phone: (503) 231-6136
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information.*

Position: Employees Relations Specialist, GS-230-09/11
Annc#: 6-77-448-9
Close: Aug. 16
Location: Sacramento, CA
Agency: Animal & Plant Inspection Service
POC: Phone: (612) 370-2187
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information. Please note: Position is scheduled to move to Fort Collins, Colorado no later than Dec. 31, 2001.*

Position: Social Insurance Specialist, GS-105-07/11
Annc#: SSA-99-207
Close: Aug. 11
Location: Sacramento, CA
Agency: Social Security Administration
POC: Phone: (510) 970-8484
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information. Note: Position requires Bilingual ability in Spanish and English.*

Position: Industrial Hygienist, GS-690-12
Annc#: SF-99-127
Close: Aug. 8
Location: Vacaville, Ca
Agency: Mine Safety & Health Administration
POC: Vangie Ching (415) 975-4506
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information.*

Position: Command Staff Assistant (Office Automation), GS-303-05/07
Annc#: 99-573-3GM
Close: Aug. 9
Location: Alameda, CA
Agency: US Coast Guard
POC: Phone: (800) 525-2878
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the*

announcement and contact agency for KSA's and/or additional information.

Position: Pharmacy Technician, GS-661-05
Annc#: 99-101LG
Close: Aug. 12
Location: Sacramento, CA
Agency: Veterans Health Administration
POC: Phone: (925) 372-2120
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information.*

Position: Park Ranger, GS-025-07
Annc#: BOR-MP-99-142
Close: Aug. 17
Location: Lake Berryessa, CA
Agency: Bureau of Reclamation
POC: Inga Hall (916) 978-5471
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information.*

Position: Supervisory Contract Specialist, GS-1102-13
Annc#: 99-595-1DZ
Close: Aug. 8
Location: Oakland, CA
Agency: US Coast Guard
POC: Phone: (800) 525-2878
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information.*

Position: Outdoor Recreation Planner, GS-023-09/11
Annc#: R544-044-99
Close: Aug. 23
Location: Camino, CA; Quincy, CA
Agency: Forest Service
POC: Vivian Salcido (707) 562-8717
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information. Note: More than one vacancy will be filled.*

Position: Lead Contract Specialist, GS-1102-14
Annc#: OAK-99-45R
Close: Aug. 17
Location: Oakland, CA
Agency: Dept of Energy
POC: Paulus Kam (510) 637-1824
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the*

JOB FAIR

FOCUS is sponsoring a state and local government job fair 1:00 - 4:30 p.m. Aug. 12 in the McClellan AFB Community Center, Bldg. 1425. Attendees include Sacramento and Solano Counties and Cities of Roseville and Folsom. State agencies include, Departments of Justice, Transportation, Corrections, Social Services, the Employment Development Department and the Highway Patrol. Vacancies include clerical, technical and several professional positions. Open to all McClellan Air Force Base employees, civilian and military. Administrative leave is not approved for this function.

announcement and contact agency for KSA's and/or additional information.

Position: Environmental Protection Specialist, GS-028-05/09
Annc#: BOR-MP-99143
Close: Aug. 17
Location: Fresno, CA
Agency: Bureau of Reclamation
POC: Inga Hall (916) 978-5471
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information.*

Position: Supply Technician, GS-2005-05
Annc#: FS-9-0722-AT
Close: Aug. 11
Location: Yosemite, CA
Agency: National Park Service
POC: Phone: (415) 744-5627
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for KSA's and/or additional information.*

Non Federal
Position: Assistant Environmental Specialist
Salary: \$2,931 - \$3,741 per month
Close: Aug. 13
Agency: City of Roseville
POC: Phone: (916) 774-5627
Remarks: *Copies of the vacancy announcement are available in the FOCUS Centers. Review the announcement and contact agency for additional information.*



Movies

Movies start at 7 p.m., unless otherwise noted, in Bldg. 1417.

Star Wars: Episode 1 The Phantom Menace - 6 and 9 p.m. Friday, Saturday and Sunday

Liam Neeson, Ewan McGregor, Natalie Portman, Jake Lloyd and Ian McDiarmid - Darth Vader is a hopeful nine-year-old boy named Anakin Skywalker and Obi-Wan Kenobi is a brash young Jedi Knight.

The first chapter of the Star Wars saga follows Anakin's journey as he pursues his dreams and confronts his deepest fears in the midst of a galaxy in turmoil. (Rated PG-13)

Tarzan - 1 p.m. Saturday and Sunday

Tony Goldwyn, Glenn Close, Rosie O'Donnell, Minnie Driver and Nigel Hawthorne - An innovative and entertaining exploration of the classic tale by Edgar Rice Burroughs. With music by Grammy Award-winning singer/songwriter Phil Collins, "Tarzan" is an adventure that traces the story of a human baby who is orphaned in the African jungle and lovingly raised by a family of apes.

Tarzan's peaceful and sheltered world is turned upside down by the arrival of a human expedition and the revelation that he is one of them. As he struggles to decide which "family" he belongs with, his dilemma is further complicated by his feelings for a beautiful young woman named Jane and the discovery that a trusted member of his new human "family" is plotting to harm the apes.

With an inspired cast of vocal talents and new technological breakthroughs that bring added depth and dimensionality to the jungle settings, Disney's animated version of "Tarzan" captures the fantasy, excitement, and imagination of this literary favorite as never before.

(Rated G)

Youth Center

■ **Today:** Open recreation and gym, 2 - 6 p.m. Snack bar, 2 - 6 p.m.

■ **Saturday:** Open recreation, snack bar and gym, noon - 5 p.m. Summer dance 7 - 10 p.m. Cost is \$2 for youths 9 to 13-years-old and \$4 for nonmembers.

■ **Sunday:** Closed

■ **Monday:** Open gym and recreation, 2 - 7 p.m., snack bar, 2 - 6 p.m.

■ **Tuesday:** Open recreation, 2 - 7 p.m.; open gym, 4:15 - 7 p.m.; snack bar, 2 - 6 p.m.; beginning gymnastics 3:15 - 4:15 p.m.; Tae Kwon Do, 6 - 7 p.m.

■ **Wednesday:** Open recreation, gym 2 - 7 p.m., snack bar 2 - 6 p.m. Couples Communication Class, 6:30 - 7:30 p.m. To sign up, call Family Advocacy at 643-1518.

Change creates new opportunities



Head check

For your mind, body and soul

Capt. Frank D. Weber
Chief, Mental Health Element

Life changes are stressful, but they are also opportunities. The list below can help you identify the most common life changes. Use the following tips to manage your feelings, and you'll be glad you had the chance to change.

YOUR PERSONAL CHANGES

All change, positive or negative, affects you. Check each true statement below.

MY WORK IS CHANGING:

- ☐ new boss
- ☐ new position
- ☐ layoff, retirement, fired

MY HOME LIFE IS CHANGING:

- ☐ divorce or marriage
- ☐ new baby

- ☐ financial status (more or less money)
- ☐ move

I AM CHANGING:

- ☐ stopped an addiction (such as alcohol, drugs, smoking, or food)
- ☐ change in health (positive or negative)
- ☐ change in personal goals or awareness

Even just one check above means you are going through significant change. You need time to adjust to all new situations.

CHANGE COMES IN STAGES

When change first enters your life, you must let go of what was. You may feel sad or angry. Then, things feel uncertain as you begin to accept the change. Finally, the new situation is part of your life. Even if it's unpleasant, you feel used to it.

USE GOOD COPING SKILLS

Good coping skills help during change. Reach out to others, set goals, take time off and take care of yourself. You'll take this chance to change and feel better about yourself.

For help in dealing with change, contact the Mental Health Clinic at 643-8308. We can provide information about the services available in the McClellan Air Force Base Community.

Management of medications prevents accidents, saves lives

Capt. Ricki Renfro

Health and Wellness Center

When your health care provider gives you medications, do you find out both the brand name and the generic name of the product?

We all get busy, but do you take the time to discuss any new medications with the pharmacist when you pick up your medications? When you pick up a prescription, do you double-check to make sure it has your name, your identification and the name of the medication you were expecting on it?

If it's a re-fill of a medication you have already been taking, do the pills look different? If so, did you check with the pharmacist to be sure that it is the same product, perhaps from a different manufacturer? Do you let your health care provider know what types of over-the-counter medications or nutritional supplements (like vitamins and herbs) you are taking?

Do you mention any past allergic reactions or other problems you have

had with any medications when your health care provider is giving you a new medication?

Look in your medicine cabinet today. Is it cluttered with a lot of old bottles, maybe some with the labels missing? Do all your prescription medications have current dates on them or did some of them expire before "Seinfeld" was cancelled?

Do you know what each one does, why your health care provider ordered it for you, expected side effects, food and drug interactions, long and short-term complications? OOPS! Are some of those medications "on loan" to you from well-meaning friends or family? Or were you saving medication from one illness for another similar occasion?

If so, it's time to flush away the clutter! Do not place any of the medications in garbage cans where they might be attractive nuisances for children or pets.

It is very important to take medication in exactly the way your health care provider ordered it. Medication

not taken the right way i.e., time, dose, with or without food, any other special instructions, may not work right, could cause harmful side effects or could be worthless if taken with foods or other medications that counteract the intended effect.

If you have problems remembering to take medications, keep a "medicine calendar" near your medicine and note every time you take it or put a sticker on your refrigerator.

Store your medications the way your pharmacist tells you, away from light or heat sources, and in their original containers, fill your prescription with plenty of time to make sure you don't run out, especially if you will be travelling away from home, and never change the dose or stop taking a medication without checking with your health care provider first.

If you have questions about your medications or any problems as a result of the medication, call your health care provider or pharmacist. Be a wise and safe health care consumer!

Community Awards Nominations

North Highlands will salute outstanding service to the community at the Second Annual Community Awards Banquet to be held Sept. 24. Award nominations are being accepted from both the local community and McClellan Air Force Base through Sept. 1.

Sponsored by SAFE Federal Credit Union, COMCAST, and North Highlands' Family Community Church, the award categories include civil servant, teacher, hero, young person, business leader, citizen, volunteer organization, volunteer, employee, and business of the year.

For more information and to request the awards nomination packet, call the Family Community Church at 334-7700.

77th Medical Group

Lab services change Oct. 1

The 77th Medical Group services managers. hours will change Oct. 1.

The laboratory will no longer process lab work from non-active duty patients with requests from their civilian providers.

The laboratory will continue to support active duty patients with civilian providers and those patients seen by the 77th Medical Group's or David Grant Satellite Clinic's primary care



Tricare patients who see civilian providers must consult with the Tricare office for referral to a civilian laboratory available to them.

The laboratory will make every effort to make this transition as smooth as possible.

Any questions may be referred to Capt. Yvonne Harmon, Laboratory Element Chief, at 643-8387.



U.S. Air Force photo by Col. (Dr.) Donald McCurnin

The Wilford Hall Medical Center extracorporeal membrane oxygenator transport team prepares an infant for transport from Santa Rosa Children's Hospital to the University of Texas Health Science Center, both in San Antonio. The Air Force hospital is one of three in the country with the transport technology.

Wilford Hall team helps save baby's life

2nd Lt. Rickardo Bodden

Wilford Hall Medical Center Public Affairs

LACKLAND AIR FORCE BASE, Texas (AFPN) — Wilford Hall Medical Center showed once again it is the "go-to 911 healthcare team" by providing one-of-a-kind care to a baby in need of a critical heart operation.

Wilford Hall's extracorporeal membrane oxygenator transport team got the call July 22 to use its EMCO to transport a four-day-old boy with a congenital heart defect from Santa Rosa Children's Hospital to the University of Texas Health Science Center, both in San Antonio. The child had been diagnosed with a heart lesion that was causing him to have respiratory failure and a bluish hue to the skin.

"The veins from his lungs returned

blood to the wrong side of his heart," said Maj. (Dr.) Erica Kirsch, chief of pediatric critical care. The surgery the baby required could not be performed at Santa Rosa.

With WHMC one of only three hospitals in the nation to have the unique ECMO transport capability, a team of doctors, nurses, neonatal intensive care unit fellows and respiratory technicians was dispatched to Santa Rosa to prepare the infant.

The ECMO, which serves as a heart and lung bypass, stabilized the infant so he could survive the transport between hospitals.

Once at University Hospital, the operation was performed on the infant's heart. He is currently stable and recovering well, according to his doctors.

"We had no problems," Kirsch said of the transport. "Everything went really well."

Peters confirmed as Air Force secretary

WASHINGTON (AFPN) — F. Whitten Peters was confirmed by Congress as the secretary of the Air Force.

During his confirmation hearings July 21, Peters testified before the Senate Armed Services Committee on a broad range of subjects including the F-22, recruitment, retention and the expeditionary aerospace force. He now sheds the title of acting secretary that he's carried for the past 20 months.

"I greatly appreciate the confidence and trust the President, Secretary [William S.] Cohen and the Senate have placed upon me to lead our nation's Air Force into the 21st Century," said Peters.

"The 20 months I've been part of the Air Force team have been challenging and extremely rewarding. General [Michael E.] Ryan and I have formed a strong leadership team and will continue to remain focused on taking care of our outstanding people and laying the foundation for the expeditionary aerospace force that will meet the challenges of the new millennium. I look forward to continuing that effort in partnership with our Total Force — active duty, Guard, Reserve and civilians.

"I look forward to serving our nation with the same sense of pride, dedication and commitment demonstrated by our outstanding Air Force men and women. They serve proudly, with great professionalism and make enormous sacrifices on behalf of our great nation. It is truly a privilege to be a part of the Air Force family."

Peters is the 19th confirmed sec-

retary of the Air Force. There have been six acting Air Force secretaries.

Peters discusses becoming secretary

"It is an honor and distinct privilege to be confirmed as the 19th secretary of the Air Force," said F. Whitten Peters, Secretary of the Air Force. "I greatly appreciate the confidence and trust the president, Secretary Choen and the Senate have placed upon me to lead our nation's Air Force into the 21st century."

Prior to being appointed to his current position, Peters was the principal deputy general counsel of the Department of Defense where he worked a wide range of issues, including acquisition reform, countering domestic terrorism, protecting the department's information systems and affirmative action. Before serving as a senior executive with the federal government, Peters was a litigation partner at the Washington, D.C. law firm of Williams & Connolly, where he specialized in complex civil and criminal litigation, including the defense of government contract fraud, antitrust, tax and security cases. He has extensive experience in representing individuals and corporations in compliance and ethics programs, internal investigations and suspension and debarment proceedings. He has written and spoken extensively on acquisition reform, legal ethics and criminal law issues. (Excerpts from AFPN)

Airman special issue explores AF benefits

KELLY AIR FORCE BASE, Texas (AFPN) — Thinking about ending your Air Force career? Before you do, you may want to check out the August issue of Airman magazine.

The August edition is a special "benefits" issue. But rather than offer preaching commentaries on retention or laundry lists of statistics like pay charts and civilian health care costs, the Airman staff traveled around the world to find out what matters most to Air Force people.

"We feel it's important to tell real stories, from the mouths of airmen across the service," said Airman editor Jerry Stringer. "Benefits include much more than 30 days of leave and services like the commissary. Many people are choosing to cut short their Air Force careers without fully realizing what they're giving up. In researching these stories, we found 'benefits' has a broader meaning than many people think."

The benefits issue includes stories on people who gave up Air Force careers for "greener pastures" in civilian life, only to return to active duty for the better bluesuit life. It lets Air Force people talk about travel, training and education opportunities, the safety and security of life on an Air Force base, and what the Air Force can do for families, both when tragedy strikes and when bluesuiters are deployed.

Look for the August issue of Airman magazine and see what the Air Force really does for you. You can also find the issue on the Web at www.af.mil/news/airman.



The August issue of Airman magazine details the benefits available to Air Force people. The points of view given are not from leadership, but instead come from the mouths of members around the force.

U.S. Air Force photo by Master Sgt. Dave Nolan